

The Assam Co-operative Apex Bank Ltd. Recruitment 2024
Head Office: Panbazar, Guwahati
Advertisement for the post of "Assistant"

The Assam Co-operative Apex Bank Ltd., invites application for recruitment for the post of "Assistant" in the Bank to augment staff strength and to drive the business of the Bank.

The candidates fulfilling the following eligibility criteria may apply as per the procedure mentioned hereunder:

| Name of the Post | No. of vacancy | Educational Qualification | Age limit as on 31.12.2023 |
|--|----------------|---|----------------------------|
| Assistant: Pay: Scale:Rs.18730—68040 + G.P. Rs.4400 + other admissible allowances | 120 | Graduate in any discipline from a recognised university with minimum 45% marks and good knowledge of computer | 21-34 years |

Mode of Application: Online. Applicants will be required to visit www.apexbankassam.com and click onto **Recruitment of Assistant-2024-Apply Online** or visit www.recruitmentapexbankassam.com/apexbank and complete the application process as instructed therein.

The online application start date: 29.01.2024

Last date of application: The online application must be submitted **at or before 5.00 pm of 13.02.2024**

Application Fee: Rs.650/- (Rupees six hundred fifty) only to be paid online.

How to Apply: Candidates complying with the above criteria may apply by visiting the bank's website www.apexbankassam.com or www.recruitmentapexbankassam.com/apexbank

Selection process: Selection process will comprise of written examination and personal interview. The Bank reserves the right to call only the requisite number of candidates for the interview with reference to the number of vacancies. The selection process will also be published on the website of the Bank viz., www.apexbankassam.com

Selected candidates will be required to produce a valid discharge certificate from the present employer before joining the service (in case of in-service candidates).

General Conditions:

- I. The applicant must be Indian National.
- II. The candidates must be well conversant with the local language.
- III. A candidate may be rejected at any stage if his/her certificates/testimonials etc. are not found to be in order or as per Bank's requirement.
- IV. No Travelling Allowance (TA) etc. will be admissible to the candidates for appearing in Written Test/Interview

Disclaimer:

Instances for providing incorrect information and / or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/ she will not be allowed to appear in the recruitment process in future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect. Clarifications / decisions of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates. The Bank reserves the right to call only the requisite number of candidates for the interview with reference to the number of vacancies.

Sd/-
Managing Director

Instructions for filling the Online Application Form:

1. Candidates have to register in the given portal before filling up the online application form for the post of “Assistant”
2. The Candidates have to note down the User Name/E-Mail ID and Password for future login into the portal.
3. After login, candidates have to fill up the Online Application Form carefully as instructed therein.
4. After filling the Online Application Form Payment option will appear where the candidates have to pay the requisite Application Fee.
5. After the successful payment “Application ID” will be generated. Candidates are requested to note down the “Application ID” for future reference.
6. No modification/s will be allowed after the final submission of the Online Application Form.

Sd/-
Managing Director